

College Effectiveness Committee

Agenda

March 27, 2015/10:00 a.m.

Vernon 204 and CCC 712

- Welcome
 - Review of committee membership

College Effectiveness Committee members:

Vernon College Position	Member	Present	Not Present
Director of Institutional Effectiveness	Betsy Harkey, Chair		
Dean of Administrative Services	Garry David		
Dean of Admissions and Financial Aid/Registrar	Joe Hite		
Dean of Instructional Services	Dr. Gary Don Harkey		
Dean of Student Services/Athletic Director	John Hardin III		
Associate Dean of Instructional Services	Shana Drury		
Associate Dean of Student Services	Kristin Harris		
Division Chair - Communications, English Instructor	Joe Johnston		
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler		
Division Chair- Information Technology, Industrial Automation Instructor	Mark Holcomb		
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg		
Director of Admissions and Records	Amanda Raines		
Director of Continuing Education	Christina Feldman		
Director of Financial Aid	Melissa Elliott		
Director of Human Resources	Haven David		
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		
Institutional Support Specialist	Jim Binion		
Director of Library Services	Marian Grona		
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman		
Director of Quality Enhancement	Criquett Lehman		
Faculty/ Instructional Design and Technology Coordinator	Roxie Hill		
Counselor	Clara Garza		
Faculty Senate Representative	Dr. Donnie Kirk		

Faculty Senate Representative	Dr. Adrien Ivan		
Faculty SACSCOC Representative	Bettye Hutchins		
Student Forum Representative	Jackie Polk /		
Student Government Representative	Sjohonton Fanner/		
Classified Staff	Sandy O'Dell		
Classified Staff	Rosa Alaniz		
President	Dr. Dusty Johnston		

- Approval of February 27, 2015 minutes (Exhibit A, Action Item)
- Student Learning Measures Update: Dr. Gary Don Harkey
- Director of Institutional Effectiveness Update:
 - SACSCOC Fifth-Year Interim Referral Report mailed on March 26, 2015 and scheduled to be delivered to SACSCOC on Saturday, March 28, 2015 meeting the deadline of April 1, 2015. Thanks to all who contributed to the process!
 - Student Success by the Numbers Committee - March 13 meeting will be rescheduled due to conflicts. The meeting agenda will include a review of updated KPIAs as well as a review and approval of Benchmarks. All updates will be emailed to the Data Group which includes College Effectiveness Committee members.

Updated KPIAs using the most current THECB, IPEDS and POISE data are available for review at

<http://www.vernoncollege.edu/KPI-Home>:

Budget Revenue and Expenditure

Enrollment

FTE Student/FTE Faculty

Percent of Contact Hours Taught

Course Completion Success

Graduation and Persistence Rate

Non Transfer Completers and Transfer

Milestones/Success Points

- SACSCOC Substantive Change
 - Letters of notification (Exhibit B and C)
 - Policy and Procedure review and approval (Exhibit D, Action Item)

▪ Planning Calendar

- Approved committee reports available to Component Leadership for review, evaluation and to finalize into Master Plans
- Begin 2015-2016 budget development process including input from faculty and staff
- Clarification to calendar – Continue implementation and review of 2014-2015 Institutional Effectiveness Plans.

Information to be completed along with the End of Year Summary Report includes:

- Location of Assessments
- Dissemination/Discussion of Assessments
- Assessment Results
- Use of Results for Improvement of expected outcomes
- Timeline for inclusion in Annual Action Plan

Example timeline – (always remember A to B and B to C)

		<div style="display: flex; align-items: center; justify-content: space-around;"> A B C </div>		
	2014-2015	2015-2016	2016-2017	2017-2018
September 2014	Implementation of pilot 2014-2015 IE Plans -Department/program purpose in support of Mission -Department/program expected outcomes in support of accomplishment of Primary Goals -Assessments used to measure expected outcomes	Develop and implement 2015-2016 IE Plans	Develop and implement 2016-2017 IE Plans Plans should include utilization of assessment results and use of results for improvement documented in 2015-2016 IE Plans	Develop and implement 2017-2018 IE Plans Plans should include utilization of assessment results and use of results for improvement documented in 2016-2017 IE Plans

August 2015	<p>IE Plan document completed in conjunction with the 2014-2015 End of Year Annual Action Plan Summary Report</p> <p>-Location of Assessments</p> <p>-Dissemination/ Discussion of Assessments</p> <p>-Assessment Results</p> <p>-Use of Results for improvement of expected outcomes</p> <p>-Timeline for inclusion in Annual Action Plan</p> <p>*Review and make improvements to IE Plan document and process</p>	<p>IE Plan document completed in conjunction with the 2015-2016 End of Year Annual Action Plan Summary Report</p>	<p>IE Plan document completed in conjunction with the 2016-2017 End of Year Annual Action Plan Summary Report</p> <p>It will be important to document A to B results and use of results for improvement.</p>	<p>IE Plan document completed in conjunction with the 2017-2018 End of Year Annual Action Plan Summary Report</p> <p>It will be important to document B to C results and use of results for improvement.</p>
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- Meeting schedule: May 1 (electronic)
- Adjournment